

## MINUTES OF NORTH FAMBRIDGE PARISH PLAN GROUP MEETING

Held in the Village Hall on Wednesday, 3<sup>rd</sup> September, 2008 at 7.45 p.m.

Present: Trevor Jones, Sandra Nunn, Valerie Shawcross, Jeanette Mochrie, Claire Udall.

1. Apologies for Absence: John Shawcross, Sue Thomas.

2. Agree Minutes of Meeting held on 13<sup>th</sup> August, 2008.

Item 3: A member of the group wished it to be clarified that the reason for asking the Parish Council to purchase the finger sign was because they will be responsible for the installation and maintenance of the sign on behalf of the parish

Item 8: It was agreed to change the wording to: "The high profile of the 'youth' responses was also highlighted but it was agreed that the actual parish plan has included them proportionally" for better clarity.

The Minutes were agreed and signed by Sandra Nunn.

3. Matters Arising from the Minutes

There were no matters arising.

4. Report From Chairman

The Parish Council had congratulated us on the draft copy of The Parish Plan Booklet and would be holding a sub-committee meeting to discuss its contents and report back to us at our October meeting. As this may involve minor changes to the actions in the booklet it will not be possible for us to proceed with its publication until any adjustments have been agreed.

Sandra had received a copy of an e-mail from Joan Walters, Finance Officer, M.D.C. to the Parish Council which stated that a payment of £500 would be sent to them to be forwarded on to the N.F.P.P. Group. It was agreed that it will not be necessary to transfer the £500 to our account as the Parish Council have been asked to purchase the sign but Valerie to write to the clerk asking her to confirm that the money will be allocated for this purpose.

5. Report from Treasurer

Claire confirmed that the balance stood at £3929.42. It is not possible to apply for any further grants until any actions in the parish plan are in place.

Claire requested that time sheets still be completed and sent to her.

6. Report from Secretary

The village hall will no longer be available on a Wednesday evening as it will be required for a "Keep Fit" class which is due to start in October, Sandra kindly offered the use of her home for our next meeting.

Stella had not yet confirmed a date for the meeting with M.D.C.

7. Discuss Contents of Parish Plan Booklet

The booklet was proof read and any amendments agreed.

8. Parish Plan

The layout of the page was discussed and it was agreed to delete the “funding” column.

9. Report from Councillor Ray Perrins regarding Implementation of Parish Plan

See under “Chairman’s Report

10. Discuss Funding Available for “Green Spaces” Projects

Trevor agreed to send details of this funding to all members of the group in order that any constructive comments could be sent to him by 15<sup>th</sup> September.

11. Any Other Business

There was no other business.

12. Summarize Any Actions to be taken before Next Meeting

- Valerie to sent letter to Clerk to The Parish Council regarding payment of £500.
- Trevor to reformat parish plan sheet and to update agreed amendments to booklet.
- Trevor to send details of “Green Spaces” funding to all members.
- All members to continue completing time sheets.

13. Date of Next Meeting

Provisionally arranged for Tuesday, 7<sup>th</sup> October, 2008 at 7.45 p.m. at “Fourways”, Stephenson Road, subject to a response being received from the Parish Council regarding the parish plan booklet.

Meeting Closed at 9.40 p.m.