

MINUTES OF NORTH FAMBRIDGE PARISH PLAN GROUP MEETING

Held at "Hathersage" Franklin Road on Wednesday, 16th April, 2008 at 7.45 p.m.

Present: Trevor Jones, Jeanette Mochrie, Sandra Nunn, John Shawcross, Valerie Shawcross, Sue Thomas, Claire Udall.

Guests: There were no guests present at the meeting.

1. Apologies for Absence: Apologies were received from Stella Meesters, R.C.C.E.

2. Agree Minutes of Meeting held on 6th February, 2008.

The minutes were agreed and signed by Sandra Nunn, Chairman.

3. Matters Arising from the Minutes

There were no matters arising from the minutes.

4. Agree Minutes of Annual General Meeting held on 5th March, 2008.

The minutes were agreed and signed by Sandra Nunn, Chairman.

5. Report From Chairman

Sandra had received today a grant cheque from R.C.C.E. for £2000. Sandra reported that she had not yet had a reply regarding an application for a £500 grant available for 'Civic Pride' Projects from M.D.C. for a "finger sign" for the village.

Sandra read out all the e-mail correspondence she had to and from M.D.C. Planning Department. (Copies attached to these minutes for future reference.) Her original e-mail had been sent to Chris Bailey but she had received a reply and apologies from John Ware with a response to all her questions. The most significant information is that one way the Parish Council could delay further development in the village is if they make a proviso that it is dependent upon the construction of a second road into the village. The Group cannot submit this proposal as the majority of residents have stated that they do not want a second road into the village.

The Parish Council have organised a Public Meeting on 14th May in the village hall regarding planning that will be attended by Peter LeGrys from M.D.C. Planning Department.

6. Report from Treasurer

Claire reported that she had applied for £2392 from R.C.C.E. but was pleased to receive the £2000 this year as funding is limited. Receipt of the money is subject to the following terms and conditions: all correspondence sent by the group must acknowledge that it has received funding from R.C.C.E., D.E.F.R.A. and Essex Rural Partnership. It was agreed this should also include North Fambridge Parish Council.

Claire suggested that we consider applying for sponsorship/advertising to help with printing costs. It was agreed by the group instead to make a small charge for the booklets as suggested by one of the residents at the A.G.M. This would offer the possibility of obtaining orders in advance of printing.

The balance of the account at 16th April, 2008 was £1,482.47 this does not include the £2,000 cheque received from R.C.C.E.

7. Report from Secretary.

Valerie had approached M.D.C. regarding the lack of public transport to local hospitals and was directed to VIKING Community Transport, which has been set up for the residents of the District of Maldon. VIKING provide a social car scheme whereby volunteer drivers offer transport at a cost of 40p per mile. Any resident wishing to use this service must register for membership at a cost of £7.50 p.a. However, this service is dependent upon there being sufficient volunteer drivers who are prepared to drive residents to and from hospital, doctors etc. at a reimbursement cost of 40p per mile. It was agreed Valerie write to The Parish Council asking that they advertise this service and ask for volunteer drivers from the village.

VIKING have a minibus which they use to transport residents to hospital on a daily basis from other local villages which do not have public transport. It was suggested Valerie contact The Parish Council to enquire whether they have heard of this service through the Dengie Village Forum and whether they would consider the possibility of supporting this service so that it calls into the village.

8. Assign Chapters of Parish Plan Booklet

The format of the booklet was agreed with titles arranged in the following order: Contents, Introduction, History and Evolution of the village, Geography, Demographics etc. and two maps, one showing roads, footpaths etc. and one showing those areas of the parish on the flood plain. The following members agreed to start sourcing and writing the booklet and plan.

- Introduction- Parish Plan Process – Sandra
- Demographics – Housing, Education, Health, Village Shop – Sue
- Topography – Location, Maps, Photos, Public Footpaths, Cycle Paths, Environment – John & Valerie
- History of Village - Sandra
- Youth – Recreation. - Jeanette
- Transport – Highways, Traffic, Security, Health & Safety - Valerie
- Business – not yet agreed
- Editor – Production of Booklet, Printing – it was agreed that the booklet would be edited by Claire and Trevor as they will not be involved in writing any of the booklet but Trevor would be responsible for compiling and the printing of the booklet.
- Sandra also agreed to take on Environment & Personal Safety

9. Parish Plan

How to proceed with the plan and who should be involved was discussed. It was suggested that working parties will need to be set up for such issues as playground equipment etc.

It was agreed that a meeting should be organised at some stage with The Parish Council to ensure they can action all aspects of the Parish Plan.

10. Update on any actions taken by Parish Council regarding Parish Plan Issues.

Traffic calming measures have been deferred by M.D.C. for the time being due to lack of funds.

11. Any Other Business

There was no other business.

12. Summarize Any Actions to be taken before Next Meeting

- Valerie to write to The Clerk to the Parish Council regarding VIKING community transport scheme.
- Sandra to send copies of all correspondence to and from M.D.C. Planning Dept. to Valerie to attach to minutes.
- Trevor to give hard copies of free flow comments to Sandra, Jeanette, Sue and Valerie.
- John to start drawing maps.
- Jeanette to start writing information for booklet and plan on youth and recreation issues.
- Sue to start writing information for booklet and plan on population, housing, village shop etc.
- Sandra to edit articles already written by her on the history of the village and introduction to booklet.
- Valerie and John to start writing information for booklet and plan on geography of village and transport/highways etc.

13. Date of Next Meeting

The next meeting will be held on Wednesday, 7th May, 2008 at 7.45 p.m. in the Village Hall.

Meeting Closed at 9.45 p.m.