

## MINUTES OF NORTH FAMBRIDGE PARISH PLAN GROUP MEETING

Held on Tuesday, 9th April, 2009 at 7.45 p.m.

Present: Trevor Jones, Sandra Nunn, Valerie Shawcross, Sue Thomas, Claire Udall.

1. Apologies for Absence: Jeanette Mochrie.
2. Agree Minutes of Meeting held on 20<sup>th</sup> January, 2009.

The minutes were agreed and signed by Sandra Nunn.

3. Agree Minutes of Annual General Meeting held on 9<sup>th</sup> March, 2009.

The minutes were agreed and signed by Sandra Nunn.

4. Matters Arising from the Minutes

There were no matters arising.

5. Report From Chairman

Sandra has been corresponding with Suzanne Harris from R.C.C.E. regarding the under spend of D.E.F.R.A. funding. We have been informed that any funding not spent by December, 2008 has to be returned. This does not apply to funding from The Parish Council. Suzanne has agreed to meet with The Chairman and Treasurer to discuss this under spend and whether an extension can be given.

The village finger sign has not yet been erected as we have to wait for highways to remove the various signs currently in place. Highways have been in the village erecting traffic signs recently but failed to remove the signs as instructed. It may be necessary for the group to write to highways regarding this problem.

6. Report from Treasurer

The balance is currently £2249.12.

7. Report from Secretary

Valerie queried that no reference was made to the results of the questionnaire on two of the planning applications when The Parish Council were making decisions at the public planning meeting. It was agreed that Valerie should raise this point at the next Parish Council meeting during parishioners' question time.

Valerie has been informed by R.C.C.E. representatives that a village shop would meet the criteria for funding from the "Making The Links" team and has been in correspondence with Kris Radley from R.C.C.E. regarding the setting up of a community village shop. It was agreed that she place an advertisement in IN TOUCH, with the help of Trevor, for volunteers to serve in the shop which would include a photograph of the Langham community shop kindly provided by Kris Radley.

The Parish Council have not yet confirmed whether Valerie is still required to attend the next Parish Passenger Transport Representatives Meeting on 23<sup>rd</sup> April on their behalf. It was agreed she contact the clerk for clarification of the situation.

## 8. Discuss Under Spend of D.E.F.R.A. Funding.

Various projects and ways of using funding under spend, in the event of an extension being given, were thoroughly discussed, relevance to the parish plan and time restriction being given priority. The group had made savings wherever possible and delayed making expenses claims in order to boost the fund for the benefit of the parish. Expenditure that could possibly still be claimed included: the cost of village hall hire for future meetings, web site costs for next year and flyers for the advertisement of volunteers for the village shop.

Members provided estimates for many projects that had already been considered as a result of the questionnaire results. Decisions and discussion of these projects were as follows:

- “Zip Line” for recreation ground. The cost of the actual equipment, £500 approximately, would be within the funding available, however, it would require a special protective surface underneath and regular maintenance which we could not afford. It was also agreed that health and safety would be an issue unless use of the “zip line” is constantly supervised.
- The installation of a village tourist map. It was agreed that, in view of the time scale, this could better be provided by volunteers and funding from The Parish Council.
- Concrete Table Tennis table. Only 2 companies could be found that provide this equipment: “Sport Theme” at a cost of £2054 plus £600 cost of transport from Germany; “Concrete Leisure” at a cost of £1700 plus vat and a delivery and installation charge of £450 which would also include a free starter pack of balls and blades.
- “Village Shop”. This would be an excellent project and the most requested by villagers but could not possibly be completed within the time scale set by D.E.F.R.A.
- Mock traffic lights for recreation ground for parents to teach children cycling proficiency. This would cost £60 plus installation.
- Vandal proof concrete bench for recreation ground. Sandra is still trying to find a manufacturer of this product.

It was agreed that, in view of the time scale restriction and the cost, a recreation ground project would be the most appropriate use of funding. This would include: a table tennis table from “Concrete Leisure” at a cost of £2472.50; mock traffic lights; concrete bench; safety fencing.

It was also agreed to claim for future village hall hire (£80) and web site costs (£50 + vat).

It was noted that some parishioners would not be in agreement that all the funding should be used exclusively for the recreation ground which is aimed specifically at the young and the maintenance of which a drain on the Parish Council’s budget. However, it was agreed that by using the money to provide equipment The Parish Council would otherwise have funded, would free up precept surplus for projects requested by older members of the parish which could not be met within the present timescale.

## 9. Any Other Business

There was no other business.

## 10. Summarize Any Actions to be taken before Next Meeting

- Valerie and Trevor to place advertisements requesting volunteers to serve in community shop.
- Claire to ring parish clerk regarding permission to install traffic lights on recreation ground.
- Claire and Sandra to attend meeting with Suzanne Harris.
- Valerie to raise question at Parish Council meeting regarding planning applications.
- Valerie to contact parish clerk regarding attendance at the Parish Passenger Transport Representatives Meeting.
- Sandra to obtain estimates for concrete bench.
- Sandra to discuss with Parish Council site for table tennis table and bench.

12. Date of Next Meeting

Tuesday, 28<sup>th</sup> April, 2009 at 7.45 p.m. at “Tudor Lodge” Franklin Road.

Meeting Closed at 9.15 p.m.