

MINUTES OF NORTH FAMBRIDGE PARISH PLAN GROUP MEETING

Held at The Village Hall on Wednesday, 7th May, 2008 at 7.45 p.m.

Present: Trevor Jones, Jeanette Mochrie, Sandra Nunn, John Shawcross, Valerie Shawcross, Sue Thomas, Claire Udall.

1. Apologies for Absence: All Committee Members were present at the meeting.
2. Agree Minutes of Meeting held on 16th April, 2008.

Item 5, second paragraph should read: “one way The Parish Council can stop development” not “the only way”. It was considered however, that to include this proposal in the plan would not stop further development in the long term. The Minutes were then agreed and signed by Sandra Nunn.

3. Matters Arising from the Minutes

There were no matters arising.

4. Report From Chairman

Sandra agreed to write a thank you letter to R.C.C.E. for the additional funding received this year.

It had been reported in the Parish Council minutes in the IN TOUCH magazine that “The final analysis and report is now being written and the results will be distributed to every household hopefully in June.” Valerie and Sandra will attend the next Parish Council meeting and ask for this item in their minutes to be amended.

Sandra had sent an e-mail to Chris Rust regarding the application for £500 funding for ‘finger sign’ and was told that the meeting to agree funding had been deferred until 3rd June.

A letter had been received from Stella Meesters about an article that she wanted to put in the R.C.C.E. internal magazine in which she wanted to write a piece about how the group had progressed and the high level of response we received.

5. Report from Treasurer

The balance, after R.C.C.E. cheque cleared, stands at £3,589.72. Claire still needs time sheets to be completed.

6. Report from Secretary.

Valerie had sent a letter to The Parish Council regarding the “Viking” transport project but had not yet received a reply.

7. Discuss Contents of Parish Plan Booklet.

Trevor gave out copies of a draft booklet he had produced which contained all that had been written so far as well as a selection of photographs illustrating the village past and present.

All the aspects of the booklet and the contents written so far were discussed. It was agreed that we should not include an acknowledgement of those responsible for compiling the questionnaires, or a financial statement. The late Millicent Nicholson had designed the village sign.

It was agreed to print a copy of the O.S. map of the Parish across the two centre pages, if we can get permission from O.S. maps, also to include a street map indicating points of interest on a single page, which John agreed to produce, as well as the map showing the flood plain.

Clarification of the percentages in the questionnaire results were discussed and how to represent them accurately. It was agreed to print tables rather than wording in instances where percentages could be misleading.

Sandra agreed to write up the section on "Amenities/Community Activities and other Issues. Valerie to send to Trevor the piece she had written on Businesses.

All contributions for the booklet should be sent to Trevor who will print off copies for distribution to members of the group the day before the next meeting.

8. Parish Plan.

It was agreed to discuss the actual Parish Plan once the booklet had been written and all relevant information obtained, therefore, any action that needed to be taken should be written at the end of each section in the booklet reporting the results of the questionnaires.

9. Update on Any Actions Taken by The Parish Council Regarding Parish Plan Issues

The Parish Council have arranged a public meeting in the village hall on 14th May to be attended by Peter LeGrys from M.D.C. Planning. Sue apologised for not being able to attend this meeting.

10. Any Other Business

There was no other business.

11. Summarize Any Actions to be taken before Next Meeting

- All contributions for Parish Plan Booklet to be sent to Trevor.
- Trevor to print off copies of the latest draft version of the booklet for distribution to members of the group before the next meeting.
- Trevor to get permission to print O.S. Map in Parish Plan Booklet.
- Sandra to send thank you letter to R.C.C.E.
- Valerie and Sandra to attend next Parish Council meeting and ask for their April minutes to be amended in regard to the distribution of the questionnaire results.
- John to produce street map on Parish indicating points of interest, also update version of O.S. map.
- Sue to check number of school buses.
- Valerie to send to Trevor the piece she had written on Business.

12. Date of Next Meeting

The next meeting will be held on Wednesday, 4th June, 2008 at 7.45 p.m. in the Village Hall.

Meeting Closed at 10 p.m.