

MINUTES OF NORTH FAMBRIDGE PARISH PLAN GROUP MEETING

Held at The Village Hall on Wednesday, 6th February, 2008 at 7.45 p.m.

Present: Trevor Jones, Jeanette Mochrie, Sandra Nunn, John Shawcross, Valerie Shawcross.

Guests: There were no guests present at the meeting.

1. Apologies for Absence: Apologies were received from Sue Thomas. An e-mail was received from Kim Varnes expressing her regret that she would not be able to continue as a member of the group due to other pressures on her time. Nothing has been heard from Su Baudrey since November's meeting in spite of several e-mails being sent asking if she would like to continue as a member of the group.
2. Agree Minutes of Meeting held on 9th January, 2008.

The Treasurer sent a note requesting that under item 5 "a cheque raised" should be amended to "a cheque will be raised and sent once the amended invoice is received and the anomalies in the questionnaire results rectified".

On the summary of the meeting held on 23rd January, there is a typing error of 'is' which should read 'if'. The group wanted the sentence "The Committee however, would prefer to concentrate initially on what is most important to the village and its residents." added after quick results, and "or in progress" added after "already taken by The Parish Council". These amendments were considered so important that it was agreed the minutes should be amended before they are posted on the website and should be signed and agreed at April's meeting.

3. Matters Arising from the Minutes

An amended invoice has been received from Warwick Software and the anomalies corrected on the Business Questionnaire Results. Trevor has been able to replace the incorrect pages in the booklet with the corrected pages from Warwick Software and get it rebound. A cheque has been sent and the missing questionnaires have now been received.

4. Report From Chairman

Sandra has now received an application form for the £500 grant available for 'Civic Pride' Projects. It was agreed that we would apply for funding towards the cost of erecting a finger signpost directing visitors to all points of interest in the village. It was also agreed to propose an illustrated map of the village be placed at Hirtes Corner showing all the public footpaths, bridle paths and points of interest. John would start drawing such a map which could also be included in the published Parish Plan.

Stella has forwarded to Sandra a copy of an e-mail she sent on 24th January to Chris Bailey, M.D.C. Planning Department, requesting he contact us with regard to attending our Public Meeting to advise on development issues, or to send us a statement to read out at the meeting. No reply has been received so far. Sandra has sent a reminder with an invitation to attend our meeting.

Stella has sent a form from the Local Action Group (L.A.G.) which asks for 7 key developments for the future be listed in order of priority. It was agreed that this form should be completed by The Parish Council. Valerie to e-mail Clerk to confirm that they have received a copy.

Sandra handed out copies of a draft report she proposed to read out at the A.G.M.

5. Report from Treasurer

Claire did not send a report as she had expected to attend the meeting.

Sandra reported that a villager had checked the accounts and found them satisfactory.

Claire has prepared a draft report for the A.G.M. with a revised time scale for the completion of The Parish Plan.

Claire has applied for additional funding from R.C.C.E. however Stella has reported that there are more demands for funding than money available. R.C.C.E. will decide whether to discard some applications or share out the money equally between all applicants. Claire has applied for £2500 which would be subject to the group receiving £166 from The Parish Council. Sandra confirmed that she had received a verbal confirmation that the £166 would be received. It was agreed that we would need to ask The Parish Council for more funding if none is available from The R.C.C.E.

Trevor has renewed the web-site at a cost of £58.75 including V.A.T. He has not yet received any quotes for printing the completed Parish Plan.

The balance of the account at 6th February, 2008 was £1,482.47

6. Report from Secretary.

Valerie had contacted Michelle to ask for a page to be reserved in the March issue of IN TOUCH. It was agreed to rerun the advertisement placed in the February issue with no amendments.

7. Agree Summary and Format of Questionnaire Analysis Report for Public Meeting.

Valerie handed out copies of a draft report on the results of the main questionnaire which would be read out at The Public Meeting. The main points from the Youth Questionnaire need to be added.

Jeanette has produced a summary of The Youth Questionnaire results with photographs illustrating playground equipment.

Trevor offered to set up an overhead projector to show data from his computer at the meeting.

Pat Wade has kindly offered to serve refreshments at the meeting. It was agreed these should be offered after a report on the results have been read out at The Public Meeting while villagers have the option to look at and discuss the results of all the questionnaires displayed around the hall.

It was agreed not to put the comments from the questionnaires on public view due to the personal nature of some of the them. It was agreed not to publish all the results in IN TOUCH at this stage.

The agreed format for the evening is as follows: A.G.M.; Public Meeting when a summary report of the main and youth questionnaires will be read out; a request for any villager with a particular skill or experience to help set up various working parties to implement aspects of The Parish Plan; villagers invited to walk around displays of charts of results and to make any comments or suggestions whilst refreshments are served.

8. Update of any Actions taken to Resolve Issues Included in Questionnaire Results.

Valerie offered to contact Stella for names and contact numbers of people who could possibly help with concessions for villagers as there is no public transport to any of the local hospitals.

9. Any Other Business

Jeanette Mochrie gave her apologies for the April meeting.

10. Summarize Any Actions to be taken before Next Meeting

- Valerie to ask The Clerk to the Parish Council if she has completed the form from L.A.G.
- Valerie to send letter to The Parish Council requesting their help with obtaining planning permission for the signpost.
- Trevor to get quotes for printing the Parish Plan Booklet.
- John to start drawing a map of North Fambridge.
- Valerie to start making enquiries regarding concessions for villagers to get to hospital.
- Valerie to add main points of Youth Questionnaire to Summary Report.
- Jeanette to e-mail to Trevor the report and photographs she has produced.

11. Date of Next Meeting

The next meeting will be held on Wednesday, 5th March, 2008 at 7.45 p.m. in the Village Hall.

Meeting Closed at 9.15 p.m.