

MINUTES OF NORTH FAMBRIDGE PARISH PLAN GROUP MEETING

Held at The Village Hall on Wednesday, 4th July, 2007 at 7.45 p.m.

Present: Trevor Jones, Jeanette Mochrie, Kim Varnes, Brian Armstrong, Elizabeth Armstrong, Sandra Nunn, John Shawcross, Valerie Shawcross, Sue Thomas.

Guests: There were no guests but apologies were received from The Reverend Sandra Manley, and, Councillor Hayden Garrod on behalf of The Parish Council.

1. Apologies for Absence: Claire Udall.
Stella Meesters – Rural Community Council of Essex,

2. Agree Minutes of Meeting held on 6th June, 2007.

Sandra clarified that it was Su Baudrey who would contact further companies regarding the questionnaire and not herself.

The Minutes were agreed and signed by Brian Armstrong.

3. Matters Arising from the Minutes

Brian reiterated the point that The Parish Plan group are completely independent of The Parish Council in spite of a Parish Council representative attending meetings.

4. Report from R.C.C.E.

Stella had sent a report which was read to the Group by the Chairman as follows: "I have had a meeting with Maldon District Council. M.D.C. have an overall objective 'promoting civic pride'. An Action Plan has been created outlining how this will be achieved. Included within this Action Plan the District Council show they will support Parish Plan groups.

It is possible that Maldon District Council will be launching a grant scheme for 'Civic Pride Projects' this will be for actions arising from a community-led plan. I will keep you informed on any developments.

Please let me know if you need any assistance.

5. Report From Chairman

Brian was asked if anybody had arranged to attend any of the workshops organised by R.C.C.E. Sue Thomas stated that she had attended meetings in the past in her capacity as Parish Clerk. Brian agreed to attend the workshop on 18th July.

6. Report from Treasurer

Claire did not send a report to the meeting. It was suggested we request an up-to-date report on the status of the accounts at each meeting even if there is no change.

7. Report from Secretary

Valerie reported that she had received a list from the Parish Clerk of all the houses in The Parish listed on the electoral roll but that the number was much less than the number of IN TOUCH magazines distributed. She had therefore enlisted the help of some long term residents in compiling a complete list of every single property in The Parish and identified those which were occupied, or, gave the appearance of being occupied, with a view to producing a distribution list for the questionnaire. A copy of this list, which also identified roads in The Parish which are no longer in use, was sent to Sandra for her information in compiling a history and plan of the village.

Valerie also gave some historical information on the “Champagne Plots” which were discussed. It was suggested that the regulations regarding these plots be included in the questionnaire. The point was made that we may be concentrating too much on what villagers might want and not enough on what they have said they like about the village.

The roll of The Parish Council in producing the questionnaire was also discussed. It was suggested Valerie write to Stella to clarify if The Parish Council need to agree the questionnaire before it goes to the printers, and whether they can change it in anyway.

8. Web-site and Publishing Report.

Trevor reported that hits to the web-site were dropping and that there had only been 10 in June. However, he had received an e-mail from the Assistant Warden, Tim Lawrence, at Blue House Farm requesting that two additional questions be included in the village appraisal questionnaire:

- Is there anything Essex Wildlife Trust can do to enhance the experience of those visiting Blue House Farm.
- Is there anything Essex Wildlife can do to attract those who do not visit.

It was agreed that The Group cannot be seen to promote any organisation but would be happy to include Blue House Farm in the questionnaire if it had received any comments from villagers at our workshops. It was suggested that Blue House Farm could provide a centre which would be used by the community and that Trevor reply proposing they submit questions with yes/no answers which The Group would consider. It was agreed that a page could be included at the back of the questionnaire for villagers to make any comments regarding organisations such as Blue House Farm, Ferry Boat Inn, Clubs and The Church, which we could pass on to the relevant organisations on their behalf. This would not form part of the Village Plan unless a subject arises that we feel should be included.

9. YACI Report

Jeanette reported that she had put a draft questionnaire together for the children in the age group 6 – 10 years. She had copied a lot from the adult draft questionnaire and included everything that had been covered so far with the view that it could be modified. She agreed to e-mail a copy to all for comments.

10. Local Business Report

There was nothing to report. Brian agreed to update the Business Questionnaire to include comments he had received.

11. Report from Group Analysing Questionnaires

Sandra said that she had been unable to organise a group meeting before Brian's return. The Group plan to meet next Wednesday if Su Baudrey has had time to make the amendments agreed from comments received. Brian to contact her to check if this has been done and to re-arrange the meeting if the draft questionnaire has not yet been amended.

It was suggested that Stella Meesters and a representative from one of the company's likely to be involved in analysing the results of the questionnaire be invited to attend the next meeting of the group.

Brian clarified why there is a small group within The Parish Plan Group putting the questionnaire together but invited any other members of the group to join the sub group if they wished to be more involved. The final draft will be circulated to the whole group for comment before going to the printers.

12. Any Other Business

There was no other business.

13. Summarize Any Actions to be taken before Next Meeting

- Jeannette to e-mail a copy of the children's draft questionnaire to The Group for Comment.
- Brian to attend R.C.C.E. Workshop if possible.
- Brian to make amendments, suggested by group members, to the Business Questionnaire.
- Valerie e-mail Stella for clarification on The Parish Council's input to the final questionnaire.
- Trevor to reply to e-mail from Tim Lawrence at Blue House Farm.
- Brian to contact Su Baudrey to check if the amendments have been made to the questionnaire and to re-arrange the Questionnaire Group meeting if not done.

14. Date of Next Meeting

Wednesday, 1st August, 2007 at 7.45 p.m. in the Village Hall

Meeting Closed at 9 p.m.